

**PENNSYLVANIA
DEPARTMENT OF AGING**

LONG-TERM CARE COUNCIL

EST. 2015

Meeting Minutes

Meeting:	Pennsylvania Long-Term Care Council
Date:	Thursday, February 23, 2017
Start & End Time:	10:00 a.m. to 2:20 p.m.
Location:	Pennsylvania Department of Aging, Conference Rooms A, B & C

Council Members in Attendance

Joan Bradbury**	Lydia Hernández-Vélez	Sec. of Health Karen Murphy (Designee: Caitlin Palmer)*
Sen. Michele Brooks (Designee: Chloe Zittle, Esq.)*	Kathleen Kleinmann	Dr. David Nace**
Brig. Gen. Anthony Carrelli (Designee: Maj. Gen. (R) Eric Weller)*	John Kordish**	Shane Nugent
Dr. Mario Cornacchione	Ray Landis	Sec. of Aging Teresa Osborne Council Chair
Sec. of Human Services Ted Dallas (Designee: Dep. Sec. Jennifer Burnett)*	Thomas Lilly, JD, CLU	Vini Portzline
Representative Pam DeLissio	Joyce McClary	Kenneth Potter, Esq.
Lynn Fields Harris**	Diane Menio	Mike Sokoloski
Sen. Art Haywood (Designee: Liana Walters, Esq.)*	Insurance Comm. Teresa Miller (Designee: Jessica Altman)*	Matt Yarnell
Rep. Tim Hennessey (Designee: Erin Raub was also in attendance)	Mildred Morrison**	Heshie Zinman

*Attended on member's behalf

**Attended via teleconference

Council Members Not in Attendance

Tim Coughlin	Commissioner Ted Kopas
Anne Henry	Robert Marino
Brian Hudson, Sr. (Designee: Gelene Nason)	Nicole Pruitt
Dr. Jason Karlawish	Sec. of Transp. Leslie Richards (Designee: Emma Lowe)

PDA Staff in Attendance

Teresa Osborne, Secretary	Chuck Quinnan, Council Executive Director
Abdoul Barry, Legislative Director	Donna Reinaker, Council on Aging Executive Director
Dr. David Galinsky, Chief Medical Officer	Sasha Santana, Executive Secretary

Guests in Attendance

Shannon Baker, Department of Health	Lauren Mishoe, Pennsylvania Homecare Association
Rohan Blackwood, Dept. of Military & Veterans Affairs	Lauren Rooney, House Aging & Older Adult Svcs. Cmte. (D)
Sarah Copley, Greenlee Partners	Andrew Ruscavage, Dept. of Military & Veterans Affairs
Sandra Curlee	Zach Shamberg, Pennsylvania Health Care Association
Leo LaPlante, AARP Pennsylvania	William White, AARP Pennsylvania
Katie Macklin, Alzheimer's Assoc., Delaware Valley Chapter	Louis Wolkenstein
Rebecca May-Cole, PA Assoc. of Area Agencies on Aging	Andrew Zwally, Greenlee Partners

Meeting Minutes

#	Discussion Items	Summary
1	Welcome	<p>Secretary of Aging Teresa Osborne provided brief opening remarks and welcomed everyone to the meeting.</p> <p>Council Executive Director Chuck Quinnan explained the emergency evacuation protocol.</p>
2	Introduction of Members & Guests	Members and guests introduced themselves.
3	Approval of Meeting Minutes - November 30, 2016	A motion was made, and the November 30, 2017 meeting minutes were unanimously approved.
4	Legislative Update	<p>PDA Legislative Director Abdoul Barry discussed the legislative committees that have oversight of the state agencies serving on the Council. In addition to providing a handout detailing the composition of these committees, he noted the following:</p> <ul style="list-style-type: none"> • The House Aging and Older Adult Services Committee has 10 new freshman members. • While not many long-term care-related bills have been introduced so far this session, State Representative Karen Boback reintroduced legislation (HB 325) that requires notification (e.g., to the licensing agency, impacted area agencies on aging, etc.) when a resident is to be relocated from one facility to another. • Many current state senators have previously served on an aging oversight committee, including Senator Randy Vulakovich. • The House Aging and Older Adult Services Committee recently held an informational meeting on aging demographics in Pennsylvania. • State Senator Lisa Baker is the new Majority Chair of the Senate Health and Human Services Committee and also serves on the Senate Appropriations Committee.
5	Follow up: Clarification of Federal Rule for Anonymous Nursing Home Complaints	Department of Health (DOH) Policy Director and Council Designee Caitlin Palmer explained the Centers for Medicare & Medicaid Services (CMS) guidance for allowing anonymous nursing home complaints. Ms. Palmer noted that DOH resumed taking anonymous complaints on July 14, 2015 and that the CMS requirements are outlined in Chapter 5 of the State Operations Manual. She noted that she would provide Chuck Quinnan the link to the chapter, along with the citation for the relevant section, to share with the Council members.
6	Draft Bylaws	<p>Chuck Quinnan explained the revisions that were made to the draft bylaws following the November 30, 2017 meeting. Specifically, he noted that the language for the simple majority and two-thirds voting provisions was further clarified, with additional changes focused on providing greater consistency between sections and terminology.</p> <p>Discussion ensued as to whether the bylaws should be amended to clarify that a quorum is presumed to continue throughout the meeting even if members leave. It was decided not to make any further changes, and after a motion was made to adopt the bylaws as presented, the bylaws were unanimously adopted.</p>
7	Proposed FY 2017-18 Budget	Secretary Osborne provided an overview of the Governor's 2017-2018 budget proposal to consolidate the Departments of Aging, Drug and Alcohol Programs, Health, and Human Services into a new, unified Department of Health and Human Services. She explained that these departments have the same core mission – to improve public health and quality of life for all Pennsylvanians – and serve similar, if not the same, populations. Secretary Osborne also noted that this new agency would streamline government and allow the commonwealth to deliver

more effective services to seniors, individuals with intellectual and physical disabilities, and those suffering from a substance use disorder.

Secretary Osborne also highlighted, among other things, the following with regards to the proposal:

- It will not result in any program cuts but will improve access to services for Pennsylvanians and their families by creating a single point of contact, thus eliminating the need to go through multiple agencies.
- It creates greater opportunities to leverage existing resources.
- Lottery Fund monies will continue to be used to support Older American Act programs, senior community center grants, and the State Plan on Alzheimer's Disease and Related Disorders.
- It eliminates duplication as providers are currently licensed and monitored by multiple state agencies (e.g., adult day services) and some programs are administered by more than one department.
- It allows for better leveraging of existing resources to create a government that works.

Secretary Osborne also provided members the dates and times of the upcoming budget hearings for the departments involved in the consolidation, as well as informed members that information regarding the consolidation (e.g., stakeholder PowerPoint Presentation, organizational chart, etc.) would be forwarded to them.

Members' shared their thoughts on the proposed Department of Health and Human Services, which included, among other things, both recognition of the benefits of coordinating programs and services throughout the lifespan, as well as concerns with seniors having their voices diminished and Department of Aging (PDA) programs/priorities getting lost in the shuffle.

The following is a summary of additional feedback provided by members regarding the consolidation:

- Services are needed regardless of age
- The rationale does not make sense since PDA does not receive monies from the General Fund and would not save money.
- PDA's \$800 million annual budget is a small percentage of the overall budget for the new department
- Presents an opportunity for streamlining intake/assessing needs of consumers
- Important that the senior population weighs in
- Lottery Fund must be protected
- The structure of the new department will be critical for working towards similar goals.
- Concern with being able to find services
- Concern that area agencies on aging could disappear
- Concern that silos will not be broken down but moved from one place to another
- Limited timeframe for implementation is challenging
- Presents conflicts of interest (e.g., ombudsman program)
- Dealing with conflicts of interest are not new for agencies as they come with the territory
- Important for those with concerns to write their state legislators

Additional thoughts shared by members regarding budget issues and long-term care services and supports included:

- The need to invest in people who are caring for seniors
- Cutting services is not the answer

		<ul style="list-style-type: none"> • The need to educate seniors and the public on long-term care planning/options before they have a crisis • Flat funding is a concern due to the cost of living rising <p>In addition to discussing the consolidation, Secretary Osborne spoke about the effects of the opioid crisis on the senior community.</p>
8	LUNCH	
9	Council Committee Structure & Priorities (See Handout)	<p>Chuck Quinnan presented a PowerPoint presentation, which detailed a proposal for the operation of the Council. Mr. Quinnan explained that the proposal, which included the purpose of the Council, the perspectives (e.g., lenses) by which the Council would evaluate issues, and the committee structure, was developed by evaluating information from:</p> <ul style="list-style-type: none"> • Council members' insight at the first meeting and from the online survey • The enabling statute (Act 64 of 2015) • Previous long-term care reports <p>Mr. Quinnan reviewed the survey feedback and explained the proposed committee structure, which consists of four committees: Outreach, Access, Quality, and Workforce. He also discussed the priorities and strategies that members provided at the November 30, 2017 meeting and via the online survey.</p> <p>The following motions were made and unanimously adopted by the Council:</p> <ul style="list-style-type: none"> • To adopt the proposed committee structure (Outreach, Access, Quality, and Workforce) • To have the committees evaluate the proposed consolidation and report back to the Council at the April 20, 2017 meeting • To have the committees answer the following questions: 1) Should the Council support the merger; and 2) If so, should the Department of Aging remain a standalone agency? <p>Secretary Osborne explained that non-council members can serve on committees, members can serve on more than one committee, and committee meetings may be conducted via teleconferencing. Members were informed that Mr. Quinnan would be reaching out to solicit their committee preferences.</p> <p>It was noted during this portion of the meeting that the Council's focus must extend beyond Medicaid and include the broader community as well, while another member emphasized the need for Pennsylvania to be on the cutting edge of policy.</p>
10	Housekeeping (2017 meeting location & new staff contact for travel/reimbursement process)	<p>Secretary Osborne informed members that the remainder of the Council's 2017 meetings would be held at the Farm Show Complex. Secretary Osborne explained that the new meeting space will better accommodate the size of the Council and will allow for committee breakout meetings when needed.</p> <p>Chuck Quinnan showed a map of the complex and explained the meeting room location, parking accommodations, and hotel proximity. Mr. Quinnan noted that detailed instructions will be sent to members closer to the next meeting and that staff will be onsite to help direct members to the meeting room.</p> <p>Mr. Quinnan also informed members that PDA Executive Secretary Sasha Santana is the new contact for their travel and reimbursement needs. He noted that he would update the Travel Expense Form with Ms. Santana's information and forward it after the meeting.</p>
11	Open Session	The following members of the public addressed the Council:

		<ul style="list-style-type: none"> • Rebecca May-Cole, Executive Director of the PA Association of Area Agencies on Aging (P4A), noted that area agencies on aging are interested in participating on the committees. • Louis Wolkenstein expressed concerns regarding the quality and accuracy of information that is relayed within and between different levels of care. • Sandra Curlee expressed her appreciation for the creation of the Council and noted her desire to serve on a committee.
12	Adjournment	The meeting was adjourned at 2:20 p.m.

New Action Items

#	Action Item	Actionee(s)	Deadline	Status
1	Council Committee Assignments: Solicit members committee assignment preferences by having them rank the four committees from most desired to least desired	Chuck Quinnan & Council Members	2/28/17	Completed
2	Council Committee Assignments & Chairs: Provide members their committee assignment and name committee chairs	Sec. Osborne & Chuck Quinnan	ASAP	Completed
3	Council Priority: Each of the four committees are to evaluate the proposed consolidation and report back to the full Council at the April 20, 2017 meeting.	Council Members	4/20/17	In Progress
4	Upcoming Budget Hearings: Provide the dates and times of the budget hearings for the state agencies involved in the consolidation.	Chuck Quinnan	ASAP	Completed
5	Consolidation PowerPoint: Provide PowerPoint from Feb. 7, 2017 stakeholder briefing on proposed Department of Health and Human Services (HHS)	Chuck Quinnan	ASAP	Completed
6	DHHS Organization Chart: Provide organizational chart for proposed Department of Health and Human Services	Chuck Quinnan	ASAP	Completed
7	Follow-up Information re: Anonymous Nursing Home Complaints: Provide information referenced by Department of Health Policy Director/Council Designee Caitlin Palmer regarding Centers for Medicare & Medicaid Services (CMS) guidance for anonymous nursing home complaints	Caitlin Palmer & Chuck Quinnan	ASAP	Completed
8	New Meeting Location Details: Provide additional information regarding new meeting location (e.g., hotel accommodations, parking, etc.)	Chuck Quinnan	Before next meeting	Completed