

 <p>COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF AGING Harrisburg, PA 17101</p>	PENNSYLVANIA DEPARTMENT OF AGING	
	1. File Number: APD # 16-05-01	2. Disposition: Replaces Exhibit 1 in APD # 15-05-02 and revises the final expenditure report due date on page 5 of APD # 15-05-02
	3. Issuance Date: 3-3-16	4. Effective Date: 3-3-16
	5. Program Area: Senior Community Service Employment Program	
	6. Origin: Bureau of Aging Services	7. Contact: Bureau of Aging Services (717) 772-2932

AGING PROGRAM DIRECTIVE

SUBJECT: Senior Community Service Employment Program (SCSEP):
Final FY 15-16 Funding Allocations

TO: Executive Staff
Philadelphia Corporation for Aging
Lancaster County Office of Aging
AAA of Westmoreland County
Greater Erie Community Action Committee
Luzerne/Wyoming Counties Bureau for Aging
Lycoming/Clinton Bi-County Office of Aging

Northampton County AAA
Lehigh County AAA
Southwestern PA AAA, Inc.
Allegheny County AAA

FROM: Teresa Osborne (10)
Secretary
Pennsylvania Department of Aging

PURPOSE:

The purpose of this Aging Program Directive is to transmit the final FY 15-16 SCSEP funding allocation levels to the ten AAAs that receive SCSEP funds from the Department as well as to change the due date of the final monthly expenditure report.

BACKGROUND:

This Aging Program Directive (APD) replaces the allocation schedule (Exhibit 1, 5-12-15) in APD #15-05-02 with a revised SCSEP allocation schedule for FY 15-16 (Exhibit 1, Revised 2-26-16). Please note that the SCSEP allocation levels have only changed for the following five AAAs: Lehigh, Lycoming-Clinton, Philadelphia, Northampton and Erie. For the other five AAAs, the final SCSEP allocation level is the same as the amount indicated in APD 15-05-02.

It should be noted for all 10 AAAs that the August 15, 2016 due date of the final (June) monthly expenditure report listed on page 5 of APD #15-05-02 has been revised to August 1, 2016 through this APD. This change is needed in order to comply with the U.S. Department of Labor's (DOL) submission date requirement for PDA's final expenditure report to DOL. It is imperative that all AAAs submit the final SCSEP expenditure report to the Department no later than August 1, 2016.

The attached Exhibit 1, Revised 2-26-16, reflects the final FY 15-16 AAA funding allocations for the SCSEP Program. AAAs must ensure that the correct allocations are utilized.

SUBMISSION REQUIREMENTS:

The FY 15-16 SCSEP Grant Amendment is due no later than Friday, March 25, 2016. The FY15-16 amendment package must be transmitted electronically to the Department in accordance with "Procedures for AAAs to Submit Program Reports to the Department." The amendment package must include all of the following documents:

U0116XX.PRN (Budget) – Completed for Period (2)

Refer to APD #15-05-02 for instructions on how to complete the budget. The Department requires the submission of an amended line item budget, which includes the display of the Agency's total projected annual expenditures from all resources.

If you have any questions on the amount of SCSEP funding provided to the AAA, please contact Rocco Claroni at rclaroni@pa.gov or 717-772-2932. Questions concerning the completion and submission of the FY 15-16 SCSEP Grant Amendment package should be addressed to Diane Bressler at dibressler@pa.gov or 717-772-0189.

EXHIBIT 1		
AAA FY 15-16 SCSEP ALLOCATION & SLOTS (Revised 2-26-16)		
AAA	ALLOCATION	SLOTS
01 ERIE	\$116,090	12
06 ALLEGHENY	\$433,511	46
07 WESTMORELAND	\$141,362	15
08 WASHINGTON/FAYETTE/GREENE	\$169,635	18
14 LYCOMING/CLINTON	\$58,545	6
26 LANCASTER	\$150,786	16
31 PHILADELPHIA	\$990,687	103
33 LEHIGH	\$91,242	10
34 NORTHAMPTON	\$59,545	6
37 LUZERNE/WYOMING	\$150,786	16
TOTAL	\$2,362,189	248