

## LEVE OF CARE DETERMINATION NOTICE INSTRUCTIONS

The Determination Notice is completed following the review of all the assessment and medical information. The report is the official notification of the level of care determination to the Individual /legal guardian or other responsible party and the County Assistance Office..

The Individual, guardian, etc., is to be listed in the upper left corner block and copies are to be sent to the other parties listed. The Individual's name, address, Social Security Number is to be listed in the upper right hand corner block.

. When making a level of care determination for individuals applying for community services, specify the level of care determination of:

- A. Nursing Facility Clinically Eligible
- B. Nursing Facility Ineligible.

An Individual applying for OLTL Waivers without an MA51/script and is determined NFCE level of care and the time frame has exceeded the 15 day requirement, the AAA must determine NFI as directed in OLTL Bulletin 55-12-03. The Assessor should complete:

- C. Other and note in comment section.

The form shall be signed by the assessor or the agency's designee such as a supervisor or lead worker. A copy of the Determination Notice must be sent to the Individual and/or the Individual's guardian and be attached to each medical evaluation form which is sent to the local County Assistance Office. A copy of the Determination Notice must also be retained in the Individual's case record.

