



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF AGING
Harrisburg, Pa. 17101

PENNSYLVANIA DEPARTMENT OF AGING

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6. Origin: Bureau of Long Term Care	7. Contact: Division of Field Operations; (717) 783-6213

AGING PROGRAM DIRECTIVE

SUBJECT: ADVANCE NOTICE TO HEALTH CARE FACILITIES PRIOR TO TERMINATION OF UTILITY SERVICE

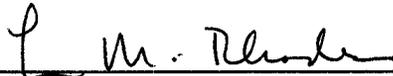
TO: COUNTY COMMISSIONERS

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GOVERNING BOARDS

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DPW OFFICE OF POLICY, EVALUATION
AND DEVELOPMENT
PA STATE ASSOCIATION OF COUNTY
COMMISSIONERS
COMPTROLLER

FROM:


LINDA M. RHODES
SECRETARY
DEPARTMENT OF AGING

PURPOSE: The purpose of this directive is to develop a current list of certified Domiciliary Care homes. The list will be used to assure adequate advance notice of the termination of utility services so that alternative arrangements for the care of affected patients or residents can be made. This list will be passed on to the appropriate utilities that are regulated by the PUC. An annual update of the list is also required.

BACKGROUND: The Public Utility Commission (PUC) has requested that the Department of Aging provide them with a current list of certified Domiciliary Care homes. This request is in

regard to a recent PUC regulation which requires a utility service to give advance notice to health care facilities prior to the termination of utility service. Domiciliary Care homes are subject to this regulation. The requested list is to be passed by the PUC to the various regulated utility service providers; i.e., electric, gas, steam heat, water, sewer and telephone services. The list must be updated on an annual basis.

FORMAT:

It is preferable that the list be submitted to the Department of Aging, Bureau of Community Based Care, on a floppy disc using the following format:

_____ PSA Number	_____ Number of Certified Domiciliary Care Beds
_____	NAME
_____	ADDRESS
_____	CITY, STATE, ZIP
_____	PHONE NUMBER

If the AAA does not have the capability to submit the required information on a floppy disc, a hard copy list should be prepared using the above format.

The completed list should be submitted to the Department by December 30, 1992 and annually thereafter.